

Diocese of Des Moines
Business Office Forums
AGENDA



Thursday, December 5, 2019

9:00 am to 12:00 noon

*Catholic Pastoral Center – Prairie Meadows Community Room
Downtown Des Moines*

Agenda timeslots are tentative and subject to change

9:00	Prayer and Welcome	Bishop Joensen
9:10	New DOL Rule/Risk Management	Eileen Valdez
9:50	Cyber Security/Incident Response Plan	Greg Miller
10:20	Break	
10:30	Calendar Year-End Tax Reporting (including new Form W-4)	Laura Hofstrand
10:50	Annual Operating Budgets	Laura Hofstrand
11:00	Annual Financial Report Summary	Christie Rice
11:20	Reconciliations	Christie Rice
11:40	Updates – Diocesan Financial Review (Group Plans)	Paul Carlson