

SERVICE / CHANGE FORM

Please complete this form and fax to AssuredPartners at 515-237-0190, Attention: Enrollment Admin or via email to Imcins.enroll@assuredpartners.com.

The following event(s) have occurred which may affect my benefits. Please send the necessary forms to my attention:

•		DATE OF EVENT
	MARRIAGE	
	BIRTH OR ADOPTION OF CHILD	
	DIVORCE	
	BENEFICIARY CHANGE	
	TERMINATION OF EMPLOYMENT Voluntary Involuntary Date of last paycheck	
	DEATH	
	DEPENDENT NO LONGER ELIGIBLE	
	MEDICAL OR DENTAL CLAIM INQUIRY	
	OTHER. PLEASE PROVIDE DETAILS:	
	Employee Name	Social Security Number
	Person completing form, if different	Date
	Name of School/Parish	Phone Number