## Threat/Hazard:

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| BEFORE |  |
| Goal: | Prevent damage from flooding that may occur as a result of many possible causes |
| Objective(s): | 1. Inspect roofs semiannually 2. Inspect gutters and downspouts each Spring and Fall 3. Check sump pumps and replace batteries annually 4. Inventory equipment and update inventory lists annually 5. Back-up important documents and scan or photograph as needed 6. Confirm insurance policy coverage |
| Courses of Action: | A biannual cleanup day will be scheduled to include items listed above.  *Note: In some cases, you might create a list for cleanup/volunteer work days. Other items might require specific assignment of church staff.* |
| DURING |  |
| Goal: | Limit the damage caused by flooding expedite recovery steps |
| Objective(s): | 1. When safe, begin removal of standing water 2. Contact Service Master or other company to assist with large-scale damage 3. Move furniture or other times that can be damaged before water rises 4. Move computers or other electronics off the floor |
| Courses of Action: | *Courses of action include descriptions of how you will accomplish the objectives listed above. This may be dependent on the size of your parish and the available resources.* |
| AFTER |  |
| Goal: | Expedite short term recovery efforts and return to normal operations, if possible. |
| Objective(s): | 1. Perform a damage assessment for insurance purposes 2. Check for possible mold or potential for mold 3. Track all costs associated with the event for both insurance and emergency management reporting |
| Courses of Action: | *Courses of action include descriptions of how you will accomplish the objectives listed above. This may be dependent on the size of your parish and the available resources.* |