

DIOCESE OF DES MOINES
Catholic Schools Policies/Regulations

ADMINISTRATION

Written Reports

It shall be the policy of the Diocesan Catholic Schools Board that the Schools Office submits reports to the Diocesan Catholic Schools Board in the format and scheduled requested.

A written report, containing a summary of activities performed, shall be submitted to local boards of education/school board by each school administrator. These reports should be submitted as often as required by each local board.

Each school must create an annual report that is made available to the pastor/canonical administrator, local board and school patrons.

Policy Adopted: August 20, 1973

Policy Revised: March 25, 2013

Policy Reviewed: May 21, 2018