

**DIOCESE OF DES MOINES**  
**Catholic Schools Policies/Regulations**

**STAFF PERSONNEL**

**Technology Use**

It shall be the policy of the Diocese of Des Moines Catholic School Board that school administrators encourage school personnel to utilize technology in order to increase student achievement, to improve communication, and to notify students involved in extracurricular activities, including athletics, of changes in practices and contest schedules.

The local boards should develop their own policy or procedure for the use of social media by its employees and volunteers. Such a policy or procedure must state that if the school allows its employees and volunteers to connect with students using social media the employee or volunteer must grant access to all such communication to the school administrator and/or her/his designee and the students parents/guardians.

All school employees and volunteers who utilize technology must sign a Technology Acceptable Use Statement prior to its usage.

Policy Adopted:           June 21, 2005

Policy Revised:           January 20, 2012

Policy Reviewed:         January 21, 2019