

DIOCESE OF DES MOINES
Catholic Schools Policies/Regulations

STAFF PERSONNEL

Technology Use

In the development of a technology policy and procedures for employees, the following minimum should be included:

- 1) Use of technology must be consistent with the mission and goals of the school.
- 2) Use of technology to improve teaching and learning is to be encouraged.
- 3) Use of school property is a privilege not a right.
- 4) All copyright laws are to be followed.
- 5) All illegal and/or inappropriate use of various technologies may result in termination and filing a report with both legal and state education authorities.
- 6) The school reserves the right to monitor all transactions, e-mails, etc.
- 7) Use of school property for commercial, for-profit or political purposes is forbidden.
- 8) The employee should sign a Technology Acceptable Use Statement.

Regulation Adopted: June 21, 2005

Regulation Revised: January 21, 2019