

**DIOCESE OF DES MOINES**

**Custodial and Non-Custodial Information Form**

In order to be in compliance with State and Diocesan Procedures, your child's school needs the following information: **Please complete this form and return it to the school office.**

**AUTHORIZATION**

Name(s) of Child(ren) attending \_\_\_\_\_ School

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home Address of Child(ren)

\_\_\_\_\_

Phone \_\_\_\_\_

**Parent Addresses**

The school, unless decreed otherwise by a court order, will make available to the Custodial Parent, and upon request, to the Non-Custodial Parent notices of school programs and activities, report cards, parent-teacher conferences, etc.

Please provide the addresses of both parents. List the name of the Custodial Parent first.

Name	Address	Phone	E-mail

Please enclose the certified Order of Dissolution and any subsequent modifications.

**Authorization of Step-Parent or Other Adult**

Give name and address of other adult, and name of natural parent for whom step-parent or other adult is acting.

Step-Parent \_\_\_\_\_

Address \_\_\_\_\_

Natural Parent \_\_\_\_\_

Phone \_\_\_\_\_

Signature of Natural Parent \_\_\_\_\_

Date \_\_\_\_\_

Regulation Adopted: June 21, 2005

Regulation Revised: March 25, 2013