

DIOCESE OF DES MOINES
Catholic Schools Policies/Regulations

STUDENT PERSONNEL

Retention of Investigation Records of Sexual Harassment and/or Abuse by Students

All notes, tapes, memoranda, alleged victim reports, investigator reports, and other related materials compiled during an investigation shall be retained by the school/parish program for a minimum of two years.

Records of reports found to be substantiated shall be placed in the accused's permanent record. The accused shall be permitted to attach a personal statement to such a record.

Records of reports found to be unsubstantiated shall not be placed in the alleged accused's permanent record.

Regulation Adopted: January 31, 1994

Regulation Revised: May 19, 2008

Regulation Reviewed: March 25, 2013