

**DIOCESE OF DES MOINES**  
**Catholic Schools Policies/Regulations**

**STUDENT PERSONNEL**

**Acceptable Technology Use**

It shall be the policy of the Diocesan Catholic Schools Board that, because the use of technology is central to the teaching and learning process, each school must develop Acceptable Use Guidelines (AUG) for student use/access to electronic/digital technology. The AUG must be published in the Student-Parent Handbook and followed by all users. Thus, since the parents and student must sign the Parent-Student handbook, there is no need to have a separate AUG form signed by the students unless the school wishes to utilize such a form.

Teachers must provide proper guidance and instruction to students in the appropriate use of electronic/digital resources. The AUG may include the following sections: definitions, rights and responsibilities, acceptable uses, unacceptable uses, violation/sanctions, etc.

Electronic/digital information research skills are fundamental to preparation of educated citizens and future employees. The AUG should make it possible for students to conduct research and obtain information that will assist them as they strive to achieve the standards, benchmarks, and grade level/course level expectations of the Des Moines diocesan schools.

Independent student use of electronic/digital information resources will be permitted unless a written request by parents/guardians of minor students (under age 18) is made denying access. Parents should be encouraged to be aware of the uses of the electronic/digital resources their children are making.

Policy Adopted:            June 21, 2005

Policy Revised:            March 25, 2013