

APPENDIX 3
Scope and Responsibilities of Diocesan Liaisons:

Effective May 12, 2023

Diocesan Liaisons are responsible for the following:

- Working directly with healing and deliverance ministry leadership to develop and implement an initial training and ongoing formation process for all healing and deliverance ministry leadership.
- Providing oversight for healing ministry formation and events.
- Ensuring that healing and deliverance ministry events comply with the Diocesan Guidelines and Norms for Healing and Deliverance Ministry.
- In collaboration with diocesan offices, ensure compliance with safe environment training and policies.
- In collaboration with the chancellor's office, ensure letters of suitability and recommendation from individuals outside the diocese are sent in advance of events.
- Implementing and communicating the medical review process for purported healings.
- Receiving complaints or concerns, and address them directly with healing and deliverance ministry leadership.
- Through the diocesan staff representative Adam Storey, Vice Chancellor, submitting quarterly reports to the Diocese on ministry and receiving ongoing guidance from Bishop Joensen.

The Diocesan Liaisons are meant to represent the Diocese as agents of support, collaboration, and oversight. Whenever possible, mutual agreement should be achieved among healing and deliverance ministry leadership and the Diocesan Liaisons.

If a mutual agreement between healing ministry leadership and Diocesan liaisons cannot be reached in the following circumstances, the lead Diocesan liaison will bring the issue to Bishop Joensen's attention through the diocesan representative Adam Storey for a final resolution:

- When an aspect of healing and deliverance ministry formation curriculum or methodology is not agreed upon.
- When a dispute arises related to a healing and deliverance ministry event, whether that involves a necessary adjustment, retraction, or correction.
- When a mutually agreeable solution cannot be found to a complaint or concern that has been related to the ministry leadership team or Diocesan Liaisons.